

BOARD OF PUBLIC WORKS ADVISORY MEETING

January 14, 2020

MEMBERS: Chairman - Todd Swanson, John Poshka, Troy Winkleman, Steve Rudnicki, Dennis Lutes, Doug Sanderson, Jim Simpson

OTHERS: Andrew Thompson

MINUTES:

A motion to approve the minutes to the 10 December 2019 meeting was made by John Poshka and seconded by Troy Winkleman. The motion was passed unanimously.

OLD BUSINESS:

Andrew Thompson provided an overview of the numerous projects and activities of the Village DPW departments. He summarized the status of the construction contracts at the WPCF and for the Water Department. Andrew noted that STC was still have to complete work on the digesters; this work has to be completed to begin using the septage receiving station. The new day tank for the emergency generator is complete. The main electric breaker at the WPCF has been replaced. This is a change to the WPCF Electric contract with Gerwitz and McNeil. H&K has completed their work at the Water Treatment Plant and the contracts have been closed out. Wendel, the A&E for the WPCF still needs to complete the overall O&M manual for the WPCF.

Andrew noted that the Asset Management program for the WPCF and Sewer Dept. was just beginning to be used. It is a learning process for Village staff. The next Department to start using would be the Electric Dept.

Andrew updated the status of work of the MRB Group. He noted that the new electric line out West along Rte. 5 would be advertised and bid opening is targeted for 27 Feb. Work on the preliminary design for the new waterline from the Minton reservoir and for the pump house is ongoing, selection/sizing of the pump(s) is being done. He indicated that another 1-2 months of work to complete. A preliminary design and estimate for a garage at the Water Treatment Plant is ongoing. MRB is looking for grant funding that could be used for these projects.

The improvements for the parking lot off Clinton St. was discussed. Andrew noted that the work to complete the improvements would start as soon as winter weather breaks to spring.

Regarding the Clark/Patterson/Lee study Andrew indicated that he would e-mail the report out to the Board. The report will be used as a basis for getting grant funding for the project.

Andrew advised the Board of a project to build a new control building at the Bourne St. substation for installation of a new SCADA upgrade. He indicated that there was money if this year's budget for this work.

REVIEW OF DEPARTMENT HEADS:

Public Works – Andrew advised seasonal work ongoing. A couple water service breaks had to be repaired.

Electric Dept. – Continue working on new Electric Dept. maintenance building. One crew out on emergency work in the Gowanda area. There were a few emergency calls for wind damage.

Water Dept. – normal operations.

Sewer Dept. – normal operations.

NEW BUSINESS/OPEN DISCUSSION:

Andrew reviewed information/proposals made by DFT Security Service for providing fire alarm/warning systems for DPW buildings. The necessity was discussed relative to past fires at other municipalities; Arcade, NY and Sotus, NY were mentioned. Andrew provided some history and noted that Eason Hall has a system provided by Allied. The Board asked for more information. Dennis and Steve volunteered to travel to the two communities to gain some lessons learned to benefit us making a decision for Westfield. Andrew will also contact Allied for a proposal to compare and get a proposal for the new Electrical Maintenance Building.

Andrew advised the Board that the Findley Rd. inter-connect with National Grid was in poor condition. He has had John Tucker provide recommendation. This is a top priority. Andrew noted that a Civil Engineer would need to design new pole structures. He also noted that for funding this work, he suggested that the SCADA work noted above be postponed a year and the funds for that be used to get this critical structure replaced.

There was a consensus of the Board that this is the approach to take while postponing the SCADA work.

Steve Rudnicki made the motion to adjourn, seconded by John Poshka and unanimously passed.

The next Advisory Board meeting was scheduled for 11 February 2020 at 6:30. The meeting will be held at the Electric Building.